

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, JANUARY 21, 2015

7:30 P.M.

AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

December 17, 2015
January 7, 2015

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

***THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS
AS STUDENTS OF THE MONTH FOR DECEMBER***

Senior Class

Mia Ruffalo
Michael Tole

Junior Class

Penn Reagan
William DiLolle

Sophomore Class

Kelsey Immendorf
Austin Rampolla

Freshman Class

Mackenzie Horn
Andrew Barnhardt

Grade Eight

Ava Kuehner
Ethan Trieu

Grade Seven

Julianna Verrechio
Derek Nemeth

RECOGNITION OF THE FOLLOWING STUDENT ACHIEVEMENTS:

Selected to the All-South South Jersey Band as follows: *(All three students are now eligible to audition for the All-State Band and Orchestra in January.)*

Jake Apicella	All-South Symphonic Band on Bass Clarinet
Karenann Libby	All-South Wind Ensemble and Orchestra on French Horn
Sam Czerski	All-South Symphonic Band and Orchestra on Bassoon

RECESS

REPORT: Student Council Representative: **Annie Busarello**

FINANCE:

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2014. The Treasurer's Report and Secretary's report are in agreement for the month of November 2014.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion for approval to void the following outstanding payroll checks due to age:

DATE	CHECK NUMBER	AMOUNT
2/16/12	121717	\$19.70
11/15/12	126557	\$163.76
11/16/12	126592	\$69.25
11/16/12	126594	\$27.85
12/21/12	127526	\$69.25
4/15/13	129791	\$49.67
9/30/13	132009	\$134.90
12/13/13	132499	\$135.48

6. Motion for approval to void the following outstanding agency check due to age:

DATE	CHECK NUMBER	AMOUNT
9/14/12	5244	\$45.61

7. Motion to approve bills payable in the amount of \$423,515.00 when certified.

PERSONNEL: (All motions are upon Superintendent's recommendation:)

1. Motion to approve the following requests to attend workshops/conferences for the 2014-2015 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$380.00	Paul Rogers	5/4/15-5/5/15	NASW-NJ Annual Conference (National Association of Social Workers)
District	\$245.00	Steve Crispin	1/30/15	Techspo – Atlantic City (Annual Technology Conference)
District	\$395.00	Mike Sloan	1/29-30/15	Techspo – Atlantic City (Annual Technology Conference)
HS	\$199.00	Mike Tiedeken	2/4/15	ASCD The Core Six-Harvey Silver
HS	\$199.00	Mike Nagle	2/4/15	ASCD The Core Six-Harvey Silver
HS	\$189.00	Wendy VanFossen	3/13/15	Section 504 in NJ - Workshop
HS	\$165.00	Susan Elaine West	2/27/15	FLENJ Workshop; Annual Conference: 10 Activities with Technology to Transform your Classroom

2. + Motion to approve the following requests to attend workshops/conferences for the 2014-2015 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$235.00	Olivia Shreeves	2/3/15	Early Intervention Strategies to Help Young Children With Challenging Behaviors and Pervasive Developmental Disorders
HAS	\$195.00	Bobbi Westcott-Graham	2/27/15	ASAP Conference (Association of Student Assistant Professionals)
HAS	\$235.00	Francine Bechtel	2/12/15	Close Reading Strategies Workshop
HAS	\$235.00	Rose Lang	2/12/15	Close Reading Strategies Workshop

3. Motion to approve district substitutes and home instruction tutors for the 2014-2015 school year. (All new district substitute approvals are pending completion of all state and district requirements.)

Christopher Maxwell	Substitute Teacher
Unique Jenkins	Substitute Teacher
Janice Simpson	Substitute Teacher
Angela Capobianco	Substitute Teacher
Jamie Trout	Substitute Teacher
Kay Azar	Substitute Teacher (Effective 3/1/15)

4. Motion to approve the following staff members to facilitate a one hour presentation to the high school staff on the PARCC at the AEA contractual rate of \$55.00 per hour for the presentation and for one hour preparation at the AEA contractual rate of \$25.00 per hour for a total of \$80.00 per staff member:

Ashley McGuire	Ron Latham	Anna Muessig
Jessica Lindsay	Donna Stack	

5. Motion to approve the following staff member to facilitate a one and one half hour presentation to the high school staff on the PARCC at the AEA contractual rate of \$55.00 per hour and for one hour of preparation at the AEA contractual rate of \$25.00 per hour for a total of \$107.50:

Beth Canzanese

6. Motion to approve Beth Canzanese to write the following curriculum at the AEA contractual rate of \$600.00 per curriculum:

- Genocide
- Grades K-4 20th Century Life and Careers
- Grades 5-8 20th Century Life and Careers
- Grades 9-12 20th Century Life and Careers

7. Motion to approve payment to Ashley McGuire for serving as School Improvement Panel instructor representative from 9/1/14-12/31/14 as follows:

Logged hours: 41.25 at \$25.00 per hour Total: \$1031.25

8. + Motion to approve Kean University student, Brittany Morrone, to complete her student teaching experience in health and physical education at Mansion Avenue School with cooperating teacher Ralph Schiavo effective January 22, 2015 through March 13, 2015.
9. Motion to accept, with best wishes, the letter of resignation from Judith Marino, district school psychologist, effective on or before March 6, 2015.
10. + Motion to rescind the approval of the following extracurricular contract effective on or before March 6, 2015:

Judith Marino I&RS Team Member

11. + Motion to approve the request from Blake Zetusky, teacher at Haviland Avenue School, for a maternity leave of absence effective April 27, 2015 through June 22, 2015 or the last day for teachers, as follows:

12. + Motion to approve the following staff members to conduct eight (8) two hour Family Writing Workshops, on dates to be determined, as follows:

12 Total hours non-instructional prep time - \$25.00 per hour:	\$300.00
9 Total hours non-instructional set-up and clean-up - \$25.00 per hour:	\$225.00
16 hours total instructional time - \$35.00 per hour:	\$560.00
Total compensation per staff member:	\$1085.00

Theresa Salamone Jennifer Beebe

13. Motion to approve a salary adjustment for David Niglio for obtaining 30 credits beyond his Master of Arts in Education degree, from Step 12 MA to Step 12 MA+30 effective retroactive to January 1, 2015.
14. + Motion to approve payment to Casey Snock, part-time elementary art teacher, for attending student led conferences on Thursday, January 29, 2015 for up to 7 hours at the AEA non-instructional rate of \$25.00 per hour.
15. Motion to approve Kelly Reising as full time, tenure track guidance counselor at the high school, for Kelly Young, at Step 10 MA, \$62,000, prorated, effective March 23, 2015 through June 22, 2015 or last day for teachers.
16. + Motion to approve Allison Krell, on an emergent basis, as long term substitute guidance counselor at Mansion Avenue School, for Cara Novick, at the Step 1 BA per diem rate of \$244.00, to include no benefits, effective February 2, 2015 through May 29, 2015.

17. Motion to approve a medical leave of absence for Karen Dyer, high school English teacher effective February 2, 2015 through June 30, 2015.
18. Motion to approve Jessica Mellwig, on an emergent basis, as long term English teacher, for Karen Dyer, as follows:

Three days overlap for transition purposes: January 28, 29, and 30, 2015 substitute teacher rate of \$80.00 per day, not to include benefits

Long Term Substitute Assignment: At the Step 1, BA per diem rate of \$244.00, not to include benefits, February 2, 2015 through June 22, 2015 or the last day for teachers

19. Motion to approve an amendment to the original approval of the following I&RS Team members:

Approve: Effective Immediately

Mike Tomasetti	1 contract to 1 1/3 contract
Marie Bonvetti	1contract to 1 1/3 contract
Wendy Van Fossen	1 contract to 1 1/3 contract

Rescind:

Kelly Young	1 contract
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PROGRAM:

1. Motion to approve the following curriculum:
Genocide
2. Motion to approve the delayed opening schedule for students not participating in PARCC Testing as listed: **(Students will arrive at 10 a.m. on the dates listed)**

2015:
March 3, 4, 5, 10, 11, 12, 17, 18, 24, 25
April 21, 22, 23, 24, 28, 29, 30
May 1, 12, 13, 19, 20
3. Motion to approve the 2015-2016 Course Master List for the high school:
4. + Motion to approve the curriculum for Grades Pre-K through 6 as listed:

- INFORMATION:

Mansion Avenue School

December 7, 2014	Fire Drill
December 23, 2014	Lockout Drill

Haviland Avenue School:

December 1, 2014	Fire Drill
December 4, 2014	Lockout Drill
December 10, 2014	Code Red Drill

Audubon High School:

December 3, 2014	Lockout Drill
December 16, 2014	Fire Drill

STUDENTS:

1. Motion to approve the following field trips for the 2014-2015 school year:

- 2/24/15 High School:** Ms. Root, six chaperones and 80 students to the Franklin Institute. Purpose: Sheep's heart dissection. Departure: 9:15 a.m. Return: 2:30 p.m. School bus. **Total Cost: \$323.20 (Paid by Students)**
- 3/4/15 High School:** Ms. Waite and five students to the Camden County Boathouse. Purpose: Consumer Bowl-Camden County Competition. Departure: 8:30 a.m. Return: 1:00 p.m. School bus. **Total Cost: \$123.92 (Paid by ABOE)**
- 3/19/15 High School:** Mr. Tomasetti, two chaperones and 70 students to Camden County College. Purpose: Seniors will visit Camden County College to tour and take the AccuPlacer. Departure: 8:15 a.m. Return: 2:00 p.m. CCC provides bus transportation. **Total Cost: \$5.00 per student**
- 3/27/15 Mansion Avenue:** Ms. McCurdy, six chaperones and 50 students to Independence Hall/Liberty Bell. Purpose: To allow student to see and learn about the independence of America while learning about it in the classroom. Departure: 8:40 a.m. Return: 2:05 p.m. School bus. **Total Cost: \$159.00 (Paid by Students)**
- 3/31/15 Mansion Avenue:** Ms. Snyder, two chaperones and 10 students to JFK Hospital, Cherry Hill. Purpose: To expose students to health careers at the hospital and community service opportunities by delivering food collection items to the Ronald McDonald House. Departure: 8:40 a.m. Return: 12:40 p.m. School bus. **Total Cost: \$107.50 (Paid by ABOE)**
- 4/14/15 High School:** Ms. VanFossen, one chaperone and 17 students to Mansion Avenue School. Purpose: Peer-to-Peer students will meet with the 5th and 6th grade for a classroom lesson. Departure: 9:00 a.m. Return: 11:15 a.m. Walking. **Total Cost: \$-0-**
- 4/17/15 Mansion Avenue:** Ms. McCurdy, six chaperones and 50 students to Independence Hall/Liberty Bell. Purpose: To allow student to see and learn about the independence of America while learning about it in the classroom. Departure: 8:40 a.m. Return: 2:05 p.m. School bus and Holcomb Handicap Bus. **Total Cost: \$534.00 (Paid by Students; Handicap bus paid by BOE)**
- 5/21/15 High School:** Mrs. Bulskis, seven chaperones and 100 students to Baltimore, Maryland. Purpose: Sophomore Class Trip. Departure: 7:00 a.m. Return: 6:00 p.m. Academy Bus Company. **Total Cost: \$480.00 (Paid by Students)**

DATE CHANGE:

From: 1/14/15 to: 1/20/15

Mansion Avenue: Ms. Erney, Ms. Miller, seven chaperones and 38 students to the Pineland Institute. Purpose: To enrich our study of the Lenape Indians. Departure: 9:00 a.m. Return: 2:30 p.m. School bus. **Total Cost: \$185.45 (Paid by Students)**

From 1/16/15 to: 2/3/15

Mansion Avenue: Ms. Baglivo, Ms. Jenkinson, seven chaperones and 41 students to the Pineland Institute. Purpose: To enrich our study of the Lenape Indians. Departure: 9:00 a.m. Return: 2:30 p.m. School bus. **Total Cost: \$185.45 (Paid by Students)**

2. Motion to approve temporary homebound instruction for the following students:

Student ID#	Date
44605	Retroactive to 12/12/14 through 5/17/15
00296	Retroactive to 12/18/14 through 2/17/15

00702	Retroactive to 1/5/15 through approximately 2/5/15
00648	Retroactive to 12/4/14 through 2/5/15
44296	Retroactive to 1/6/15 through TBD
44369	Retroactive to 1/12/15 through 3/12/15
01918	Retroactive to 12/15/14 through 1/15/15

3. + Motion to approve temporary homebound instruction for the following students:

Student ID#	Date
01576	Retroactive to 1/4/15 through TBD
00538	Retroactive to 1/12/15 through 2/12/15

4. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the December 2014 meeting of the Board of Education.

POLICY

1. Motion to approve the contract between the Audubon Board of Education and Strauss Esmay Associates, as recommended by the Policy Committee of the Board, to evaluate the Board's current policy manual and recommend changes needed to ensure that all policies are up to date and in accordance with all state regulations and statutes. The cost for this service is a one-time fee of \$13,000.00 to include all required regulations that will provide detailed procedures for all applicable policies.

BUILDINGS AND GROUNDS

1. Motion to approve the following use of facilities request:
 AHS Auditorium – Haddonfield Theater Arts Center, Performances on July 30 and July 31, 2015 from 8am to 8pm both days. Contact: Scott/Christa Laska

REPORTS:

1. HIB District Report:

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS	0	0	0
HAS	0	2	2
MAS	0	1	1

2. Superintendent's Report

BOARD COMMITTEES:

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. DiVietro, Mr. Yacovelli, Alternate: Mrs. Cox
- B. Community Relations: **Mrs. Hauske, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Ms. Sullivan, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Mrs. Greenwood
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mrs. Hauske, Alternate: Mrs. Sullivan-Butrica
- E. Negotiations: **Ms. Brown**, Ms. Sullivan, Mrs. Hauske, Mrs. Sullivan-Butrica, Alternate: Mr. Yacovelli
- F. **Policy: Mrs. Cox, Chairperson**, Mrs. Davis, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate: Mrs. Brown
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Ms. Sullivan
- H. CCEC Rep. Rotation: **Ms. Brown**
- I. CCSBA Rep. Rotation: **Ms. Brown**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Crispin**
 Affirmative Action Officer: **Mr. Delengowski**
 Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

1. Motion to approve the resolution for the board to enter into closed session for the following purposes:

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

 X Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

 X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Reconvene at approximately _____ pm.

PUBLIC PARTICIPATION:

1. Motion to adjourn meeting at approximately _____ pm.